COMMUNITY EVENTS SIGN PERMIT APPLICATION

125 Pine Cone Road North
SARTELL, MN 56377
PHONE: 320-253-2171
FAX: 320-253-3337

Fee $35.00

DATE RECEIVED   _____

==

APPLICANT _____

PHONE _____ FAX _____ EMAIL _____

ADDRESS   _____

CITY   _____   STATE _____ ZIP _____

TYPE OF COMMUNITY EVENT
_____

_____

EVENT LOCATION   _____

SIGN LOCATION(S)_____

AREA OF PROPOSED SIGN(S) _____

OVERALL HEIGHT   _____

DATE OF EVENT   _____

DATE TO BE INSTALLED   _____

DATE TO BE REMOVED   _____

Off premise or on premise temporary sign may be permitted for promoting community events defined as a unique happening, action, purpose of occasion, which appeals to a broad community interest for a limited time as outlined below.

A. Permit Required; Temporary signs are allowed in any district only by permit issued by the Zoning Administrator   This excludes garage, home sales, directional home

tours, political or campaign signs. A fee, set forth by ordinance, applies to a permit for temporary signs.

B. Location; Placement: Temporary signs, shall be allowed to be erected for up to 15 days prior to the event, four times during any calendar year and only after an application has been approved for location and placement.

D. One Sign Per Parcel: There shall be no more than one temporary sign per parcel of property or business, whichever is less, permitted at any one time.

Signs or banners must be on private property, with the property owner's consent and shall not be permitted within public right of way. Signatures of the affected property owners must sign below.

This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

_____

Signature of Applicant   Date

_____

Signature of Owner (s)   Date

_____

Signature of Owner (s)   Date

_____

Signature of Owner (s)   Date

_____

Signature of Owner (s)   Date

_____

Signature of Owner (s)   Date

Office Use Only

Planning Department Approval:_____

Number of events this calendar year:_____

Removal Date of Last Sign:_____