

Resident

[Title]

[Street Address]

[City, ST ZIP Code]

Dear Resident:

The city of Sartell has basic criteria for planting along right-of-ways and easements. If you are unsure what a right-of-way or easement is please see enclosed factsheet.

If planting on a right-of-way please abide by the following:

- Planting is allowed on the grassy area of the right-of-way as long as pedestrian and vehicle line of sight **is not** interfered with. If you are unsure your tree or plants will interfere with line of sight please contact the Planning Department (320)-258-7311 or Public Works (320)-258-7304
- Screening (making your property visually inconspicuous with plants/trees) **is not** allowed on right-of-ways
- Upkeep (watering, trimming, cutting) of any plants or trees along right-of-ways is the responsibility of the adjacent property owner
- The city of Sartell **will not** replace, replant or compensate the property owner for vegetation removed for any purpose or by accident

If planting on or near an easement please abide by the following:

- Reasonable access to utilities will need to be provided
- Any damage to underground utilities will be the responsibility of the adjacent property owner
- If planting trees the full mature height of the tree **must not** interfere with any overhead power lines
- If planting near utilities call the city (320)-253-2171 Public Works (320)-258-7304 or Gopher One State (800)-252-1166 to confirm and locate the utilities **before you dig**

Remember what you plant (type of tree or shrub) is just as important as considering where you plant. If you should have any other questions as to what is allowed or not allowed please feel free to call the Planning Department at (320)-258-7316.

Sincerely,

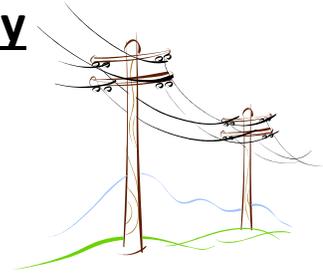
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Planting in the Right-Of-Way

And

Planting on Easements



Right-Of-Ways

What is the City right-of-way? A right of way includes public streets and sidewalks, and the grassy area between a street and sidewalk. The right-of-way is owned by the city.

Who maintains the City right-of-way? Property owners are in charge of mowing grass located in a right-of-way. Property owners are also in charge of clearing debris and making sure no trees, shrubs, or plants interfere with pedestrian, or vehicle traffic.

Can I plant anything in the right-of-way? Yes but you cannot screen (making your property visually inconspicuous) or interfere with vehicle and pedestrian line of sight.

Easements

What is an easement? A temporary or permanent grant by a property owner for the use of a strip or area of land, from the ground to the sky, for purposes including but not limited to the constructing and maintaining of utilities, sanitary sewer, water mains, electric lines, telephone lines, or storm sewer or storm water drainage way, and gas lines

Can I plant on an easement? Yes but please be aware you will need to provide reasonable access to all utilities. If you are planting a tree the tree at full mature height must not interfere with overhead power lines. Any damage to utilities caused by the roots of the tree will be the responsibility of the adjacent property owner.

Do I need to notify the city if I plan to plant a tree near utilities? You should call the city at (320)-253-2171, Public Works (320)-258-7304 or Gopher One State at (800)-252-1166 if you are planning to plant a tree near utilities. It is important you do not injure yourself or others while digging near utilities.