

City of Sartell
Temporary Heat Policy for Buildings Under Construction or Remodel
October 2019

This policy is intended to assist in respect to issues concerning the use of temporary heat within the jurisdictional limits of the City of Sartell.

1. The City of Sartell does not issue permits for temporary heat applications and does not perform or approve any mechanical inspections that are not explicitly within the scope of the fire code.
2. If your temporary heat arrangement incorporates permanent equipment or appliances for providing temporary heat, you are required to obtain a mechanical permit from the building department.
3. If your temporary heat installation requires alterations of or addition to the structures electrical distribution system you are required to obtain an electrical permit from the cities electrical inspector.
4. Temporary heat arrangements utilizing fuel tanks and / or compressed gas cylinders or containers larger than 500 gallons may require installation permits. A site plan depicting tank or container location may also be required.
5. The City of Sartell will not unlock gas meters, control valves or electrical panel distribution controls.
6. You may be required to provide documentation that a successful leak test of the fuel conveyance system has been performed in compliance with the Mechanical Code. You will be responsible for conducting and documenting your own leak tests.
7. Temporary heat inspections may be scheduled independently, but are generally conducted congruent with other normally scheduled building inspections. An inspection may not be available on the same day of your request. Please call several days ahead to schedule inspections.
8. Complaints on temporary heating will be responded to systematically. Complaints are prioritized and may not be responded to on the same day. Complaints can be registered with the fire marshal by calling 320-258-7307, by facsimile at 320-253-3337, or by e-mail to butch@sartellmn.com.
9. Venting: Fuel burning temporary heat appliances are required to be provided with an approved source of combustion and dilution air in accordance with the mechanical code. Appliances shall be vented and used in accordance with their listing.

10. Only approved & listed appliances and appurtenances will be allowed.
11. Fuel Conveyance: Any method of fuel conveyance, piping or flexible hose listed for the application and approved by the mechanical code will be allowed. Piping and hose is required to be protected from damage and abrasion.
12. Flammable Gases & Liquids: Flammable gas cylinders or flammable liquid containers will not be allowed within the construction area unless specifically approved.
13. Clearance of temporary heat sources to combustibles shall be maintained in accordance with their listing and the mechanical code. Temporary heat shall be secured or protected to prevent movement of the heater.
14. Clearance: Liquid propane gas containers with a water capacity of 125 gallons or less shall maintain a separation distance of 5 feet from all building openings. Containers with a water capacity of 125 gallons – 500 gallons shall maintain a ten-foot clearance to all structures and property lines. Containers with a water capacity of 501 gallons – 2000 gallons shall maintain a 25-foot clearance to all structures and property lines.
15. All tanks, whether in use or storage, shall be in an upright position, secured, and protected from any physical damage.
16. Supervision: The use of temporary heating devices shall be supervised and maintained only by competent personnel.
17. Location near combustibles: Open flames or gas fired heaters shall not be located on or near combustible materials.
18. All connection work must be done by licensed heating contractors within the city of Sartell, for example: testing of pipe and hoses, connecting to listed equipment or fuel sources such as LP tanks and Natural Gas meters.

This policy has been reviewed and approved by the Central Minnesota Code Officials Organization on October 3, 2018