

CITY OF SARTELL
Fee Schedule

Type	2021	Comments
ADMINISTRATIVE		
Photocopies (first 100 pages)	\$.25/page	
Photocopies (after 100 pages)	\$.15/page	PLUS \$16/hour
Data Retrieval for public data requests	Salary & benefit costs of lowest cost employee able to do the data retrieval	
Municipal election filing fee	\$5	
Fax Machine Usage	\$1 per page	For non-City of Sartell government faxes
Returned check	\$30	
Council Meeting DVD	\$5	
Notary Fee - per document	\$1	
Turf Grass & Vegetation Maint Fine	\$50	per lot penalty if not paid w/in 30 days
Pinecone Road Sign Rental - top sign panel - announcements	\$5 per day or \$15 per week	Community events, subject to City approval; plus tax
Pinecone Road Sign Rental - bottom sign panel - advertisements	\$2,400/year \$1,500/6 mos \$900/3 mos \$350/1 mo \$100/week	Plus tax; all signs subject to City approval
Plus set up/admin fee	\$50 set up; \$15 per change	Plus tax
Electrical Affidavit Books	\$25 pickup; +postage to ship	1 book
	\$50 pickup; + postage to ship	2 books
	\$75 pickup; + postage to ship	3 books
	\$100 pickup; + postage to ship	4 books
Special Assessment Search	\$15; \$20 same day	Written request required; per parcel
Municipal Subsidy Application	\$5,000	Deposit, plus actual costs
ANIMALS		
Dog License - 4 mos. or older	\$0	Current rabies vaccine - unspayed

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Type	2021	Comments
Dog License - 4 mos. or older	\$0	Current rabies vaccine - spayed
Dog License - purchased after April 1	\$0	Current rabies vaccine - unspayed
Dog License - purchased after April 1	\$0	Current rabies vaccine - spayed
Duplicate dog license	\$0	
Impounding Fee - per licensed animal	\$0	1st offense/license year
or animal not requiring license	\$0	2nd offense/license year
	\$0	3rd offense/license year
Impounding Fee - per unlicensed dog or non-resident animal *	\$0	1st offense/license year
* must get dog license prior to release if City resident	\$0	2nd offense/license year
	\$0	3rd offense/license year
Potentially Dangerous Animal Registration	\$100	per year
Dangerous Animal Registration	\$200	per year
Kennel License (only grandfathered in) - due December 31st annually	\$0	Annual fee - each dog must also be separately licensed
Animal Running at Large	\$50	
Failure to provide proof of rabies vaccine	\$75	

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Type	2021	Comments
CEMETERY		
Cemetery Lot - resident	\$600	
Cemetery Lot - non-resident	\$850	
Open & Close Grave (Summer Rates)	Per contract + \$100	Contract pricing subject to change
Adult	\$600	Includes \$100 admin
Infant (up to 3 feet)	\$375	Includes \$100 admin
Cremation	\$375	Includes \$100 admin
Open & Close Grave (Winter Rates)	Per contract + \$100	Contract pricing subject to change
Adult	\$750	Includes \$100 admin
Infant (up to 3 feet)	\$500	Includes \$100 admin
Cremation	\$500	Includes \$100 admin
Private Family Mausoleum Interment	\$300	Contract pricing
Sunday or holiday burial surcharge	\$75	
Monument, Marker, Mausoleum Foundation Locate Fee	\$50	
COMMUNITY CENTER		
Fees		
Open Gym, Pickle Ball or Walking Track - Resident of Sartell or School District	\$4/time	under 18 & 55+
Open Gym, Pickle Ball or Walking Track - Resident of Sartell or School District	\$5/time	18-54
Open Gym, Pickle Ball or Walking Track - Non-resident	\$5/time	under 18 & 55+
Open Gym, Pickle Ball or Walking Track - Non-resident	\$6/time	18-54
10 Punch Card - Residents of Sartell or School District	\$35	Youth, Adult & Senior
20 Punch Card - Residents of Sartell or School District	\$70	Youth, Adult & Senior
10 Punch Card - Non-resident	\$45	under 18 & 55+
10 Punch Card - Non-resident	\$55	18-54
20 Punch Card - Non-resident	\$90	under 18 & 55+
20 Punch Card - Non-resident	\$110	18-54
Walking Track Membership - Single - Resident of Sartell or School District	\$40	6 month
Walking Track Membership - Couple - Resident of Sartell or School District	\$70	6 month
Walking Track Membership - Single - Resident of Sartell or School District	\$65	12 month
Walking Track Membership - Couple - Resident of Sartell or School District	\$120	12 month
Walking Track Membership - Single - Non-resident	\$50	6 month
Walking Track Membership - Couple - Non-resident	\$90	6 month
Walking Track Membership - Single - Non-resident	\$75	12 month
Walking Track Membership - Couple - Non-resident	\$140	12 month
St. Cloud Orthopedic Kids Zone - Resident of Sartell or School District	FREE	

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Type	2021	Comments
St. Cloud Orthopedic Kids Zone - Non-resident	\$3/child or \$5/family	
Rental Rates		
American Heritage Bank Board Room - Group 1	\$10/hour	
American Heritage Bank Board Room - Group 2	\$15/hour	
Gymnasiums - Gym 1,2, and 3 - Group 1	\$22.50/hour/court	
Gymnasiums - Gym 1,2, and 3 - Group 2	\$27.50/hour/court	
Liberty Bank Suites (1 and 2) - Group 1	\$40/hour	
Liberty Bank Suites (1 and 2) - Group 2	\$50/hour	
Liberty Bank Suite 1 - Group 1	\$20/hour	
Liberty Bank Suite 1 - Group 2	\$25/hour	
Liberty Bank Suite 2 - Group 1	\$25/hour	
Liberty Bank Suite 2 - Group 2	\$30/hour	
Commercial Kitchen - Group 1 & 2	\$75/hour	
Maker Space - Group 1	\$20/hour	
Maker Space - Group 2	\$25/hour	
Party Room - Group 1	\$15/hour	
Party Room - Group 2	\$20/hour	
St. Cloud Orthopedic Kid Zone - Group 1	\$20/hour	
St. Cloud Orthopedic Kid Zone - Group 2	\$25/hour	
Senior Room - Group 1	\$35/hour	
Senior Room - Group 2	\$40/hour	
Additional Fees		
Special Events and Tournaments	\$100	\$50 prior and \$50 after the event will be assessed for additional setup and teardown
Hospitality		Hospitality Fee will be assessed to those groups who choose to bring food into the Center
1-15 people	\$15	
16-30 people	\$37.50	
31-45 people	\$67.50	
46-60 people	\$90	
61-75 people	\$112.50	
Over 75 people		Will be assessed based on the number of attendees
Additional Staff	\$25/hour	Each Staff assigned; \$75/hour when event has alcohol

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Damage Deposit		Refundable Damage/Security Deposit 30 days prior to the event
up to 50 guests	\$0-\$100	
51-100 guests	\$100-\$250	
101-200 guests	\$250-\$500	
more than 200 guests	\$500-\$1000	
Cancellations		Must be received by email originating from the main contact's email address, US mail or Federal Express
180 days prior to event	Full Refund	
120 days prior to event	75% refund	
60 days prior to event	50% refund	
0-59 days prior to event	No refund	
COMPOST		
Sticker Fee - Sartell City residents	\$30	first vehicle per household
Additional Sticker - Sartell City resident	\$10	each additional vehicle per household
Replacement sticker fee - Sartell City resident (for lost or damaged compost permits)	\$10	
Sticker Fee - Non-residents	\$70	per vehicle; limited to residents of LeSauk Township and City of St. Cloud
Additional Sticker - Non-resident	\$10	each additional vehicle per household
Replacement sticker fee - Non-resident (for lost or damaged compost permits)	\$10	
Sticker Fee - manufactured home park property owners	\$100	per Park per vehicle

**CITY OF SARTELL
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Type	2021	Comments
DEVELOPMENT RELATED		
Blasting Permit	\$250	Plus engineering
Mailbox Swing Away Post (no box included)	\$50	Post only - no box or installation included
State Surcharge	Actual surcharge cost added to each permit	
Building Permit Fees	\$34	\$0 - \$2,000
	\$57	\$2,001 - \$10,000
	\$115	\$10,001 - \$25,000
	\$0.006	\$25,001 - \$50,000
	\$0.006	\$50,001 - \$75,000
	\$0.006	\$75,001 - \$100,000
	\$0.006	\$100,001 - \$500,000
	\$0.006	\$500,001 - \$1,000,000
	\$6,000 + \$0.005 x value > \$1 million	\$1,000,000+
Inspections - other than normal business hours	\$80	per hour - 1 hr min
Inspections - other/miscellaneous/re-inspections	\$50	per hour - 1 hr min
Building Plan Review Fee	65% of permit fee	Comm/Ind/Multi-Family Only
	25% of permit fee	New Single Family Construction Only
	50% of permit fee	Other residential (additions, decks, etc)
	25% of permit fee	Residential - similar plans
House/Large Object Moving Permit	Based upon valuation; \$100 minimum	Moves to/from City - applications at City Hall
	\$100	Pass thru City only - apply at Police Dept
Demolition Permit	\$50 minimum	Based upon same valuation as bldg permit
Land Disturbance Permit	\$50	Single Family Residential (principal structure only)
	\$75	Comm/Ind/Multi-Family/Development Sites
Flat Work Permit	\$50	Single Family Residential (principal structure only)
	\$50	Comm/Ind/Multi-Family/Development Sites
Shingle Replacement Permit	\$70	
Window Replacement Permit	\$70	
Door Replacement Permit	\$70	

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Type	2021	Comments
Siding Replacement Permit Replacement Building Inspection Record Card	\$70 Deck, roofing, siding, lower level finish, fence, etc card: \$10 Single family or larger projects: \$20	
Investigation Fee/Work without a permit	Double Bldg Permit Fee, minimum \$70	Includes zoning, sign, LD permits
Temporary or Seasonal Structure	\$50	per event or season
Plumbing Fees-per fixture	\$8.75	
Plumbing Fees-pump discharge	\$30	
Plumbing Fees-per inspection replace piping	\$30	
Plumbing Fees-water conditioner-residential	\$30	
Plumbing Fees-water conditioner-commercial	\$50	
Plumbing Fees-minimum	\$30	
Plumbing Fees - backflow preventer (rpz/pvb)	\$30	
Plumbing (Commercial)	2% x value; \$50 minimum	
Mechanical (Commercial)	2% x value; \$50 minimum	
HVAC Plan review (Commercial)	10% of mechanical permit; \$50 minimum	
Mechanical Fees-per furnace/air handler & ductwork	\$48.50	new installations-residential
Mechanical Fees-per appliance	\$30	new installations-residential
Mechanical Fees- new gas piping	\$30 minimum; \$11 each opening	residential
Mechanical Fees-minimum	\$30	residential
Electrical Fees	Per State fee schedule	
Building Permit Refunds		No refund of permit fees after construction work begins 50% of permit fees will be retained as a processing fee

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Type	2021	Comments
		No refund of plan review or land disturbance fees after plans have been reviewed
		80% of plan review & land disturbance fees if plan review not completed
		Refund must be requested before permit application expires (180 days)
Automatic Fire Extinguishing System Inspection Fee	2% of System Cost; \$75 min fee	
Fire Alarm/Monitoring Installation Permit	2% of System Cost; \$75 min fee	
Fire Suppression (Hood) Installation Permit	2% of System Cost; \$75 min fee	
Auto Extinguish, Fire Alarm & Fire Suppression (Hood) Plan Review Fee	65% of permit fee	
Zoning Permit	\$40	
Lawn Irrigation System Permit	\$35	
Change of Use/Occupancy classification (when no construction being done)	\$100	per hour - 1 hr min
Driveway curb cut	\$25	post infrastructure construction, except no permit fee for new construction, just a notice to the City for additional inspection
Boat dock permit	\$30	annual fee
Permanent Sign	\$80	Building & Planning Staff Approval
Temp Signs 1-4	\$200	
Temp Signs 5-10	\$400	
Temp Signs 11-20	\$800	
Temp Signs - each sign over 20	\$50	
Temp Commercial Sign	\$100	3 signs per year included in permit fee
Temp Construction Sign	\$35	
Community Events Sign	\$35	Planning Staff Approval
Street sign - installed	\$120	per sign
Confiscated sign recovery	\$15	per sign
Water/Sewer Hookup Inspection - single family	\$50	each inspection
Water/Sewer Hookup Inspection -Comm/Indus/Institut/Multi-family	\$100	each inspection
Right of Way Management	\$20	Annual Registration Fee

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Type	2021	Comments
	\$35/hole plus \$35 per 100 lineal feet up to 400 feet; \$25 per 100 feet beyond 400	Excavation Permit
	\$50 base fee plus 5 cents per lineal foot for overhead work	Obstruction Permit
	\$25	Permit Extension
	\$20 plus \$10 per day after	Delay Penalty Fee
Water Trunk Charge, attached Ex A sample	\$2,546	Per acre - paid at time of final plat signing
Sewer Trunk Charge, attached Ex A sample	\$2,546	Per acre - paid at time of final plat signing
Storm Trunk Charge, attached Ex A sample	\$0.100	Per square foot - single family residential
	\$0.134	Per square foot - multi family residential
	\$0.201	Per square foot - commercial/industrial
Park Dedication-Single Family	1,150 sq ft or \$978	per unit: paid or dedicated at final plat
Park Dedication-Multiple Family	1,150 sq ft or \$978	per unit: paid or dedicated at site plan or final plat approval
Park Dedication - Commercial/Industrial	5% land or cash equiv \$1.64 per sq ft	Cash or land - Council discretion: paid at final plat
Special Meeting of Council, Planning Comm or Park Board	\$400	
Public Hearing Continuation requested by applicant	\$100	
Wetland delineation review	\$800	\$700 to engineer
Wetland Application (WCA Permit)	\$700	\$600 to engineer
Wetland No-Loss & Exemption Determination	\$300	\$200 to engineer
Wetland Banking Application	\$1,700	\$1,500 to engineer
EAW Review	\$1,500	\$1,200 to engineer
AUAR/EIS Review	\$1,500	plus reimbursables, including engineering
Annexation Petition	\$0	State fees only
Conditional Use Permit Application	\$425	Includes recording fee
Interim Use Permit Application	\$425	Includes recording fee
Land Use Plan/Map Amendment	\$775	

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Type	2021	Comments
Small Cell/DAS ROW Co-location Application	\$500	Includes up to 5 small wireless facilities. An additional \$100 for each small wireless facility beyond five. Annual fee of \$270 per small wireless facility for all recurring fees.
Small Cell/DAS ROW New Pole Application	\$1,000	Annual fee of \$270 per small wireless facility for all recurring fees.
Site plan review for commercial and industrial sites less than 1 acre	\$1,500	\$1,100 to engineer; each revision/resubmittal will require \$1,000 addl fee (\$800 to engineer)
Site plan review for commercial and industrial sites of 1 to 5 acres	\$2,000	\$1,500 to engineer; each revision/resubmittal will require \$1,500 addl fee (\$1,100 to engineer)
Site plan review for all residential projects (except single family detached) and all commercial and industrial sites larger than 5 acre site	\$3,000	\$2,000 to engineer; each revision/resubmittal will require \$2,000 addl fee (\$1,400 to engineer)
Review Certificate of survey/Minor Subdivision	\$425	
Staff or Planning Commission Sketch Plan/Concept Plan review	\$400	\$300 to engineer
New or Revised Grading or drainage plans review	\$500 base fee + \$10 per lot	All fees to engineer
Residential Preliminary Plat Review - first 80 lots	\$800 + \$35 per lot + \$90 County Fee	\$400 to Engineer first 10 lots; \$35 per lot 10-80;
Residential Preliminary Plat Review - each addl lot over 80	\$20	per lot fee to Engineer
Comm/Ind Preliminary Plat Review - first 10 lots	\$800 + \$200 per lot + \$90 County fee	per lot fee to Engineer
Comm/Ind Preliminary Plat Review - each addl lot over 10	\$50	per lot fees to Engineer
Residential PUD/ESA preplat - first 80 lots	\$900 + \$35 per lot	Plus \$90 County fee; \$400 plus per lot fee to engineer
Residential PUD/ESA preplat - each lot over 80	\$15	per lot fee to Engineer
Comm/Ind PUD/ESA preplat - first 10 lots	\$900 + \$200 per lot	Plus \$90 County fee; per lot fee to engineer
Comm/Ind PUD/ESA preplat - each lot over 10	\$50	per lot fee to Engineer
Final Plat	\$600	\$500 to engineer
Vacation Petition	\$525	Includes County fees
Variance Petition	\$375	Includes County fees
Zoning Change	\$775	

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Type	2021	Comments
<i>FIRE DEPARTMENT</i>		
Sale of consumer fireworks - inside a building	\$100	Annual
Sale of consumer fireworks - outside a building	\$350	Annual
Pyrotechnic Displays - seasonal	\$250 plus FD equip itemized below	Plus fire dept standby fees; May 1st through October 31st
Pyrotechnic Displays - single event	\$150 plus FD equip itemized below	Plus fire dept standby fees
*WAIVED FOR COUNTRY LIGHTS FESTIVAL		
Fire Safe House	\$25	per rental - Mutual Aid members
	\$150	per rental - non Mutual Aid members
Engine pumper/ladder	\$350 per hour	Includes 4 firefighters
Tenders/tanker	\$250 per hour	Includes 2 firefighters
Air Van/cube	\$300 per hour	Includes 4 firefighters
Rescue squad/truck	\$250 per hour	Includes 3 firefighters
Brush rig/All terrain 6x6	\$200 per hour	Includes 2 firefighters
Brush rig/boat	\$225 per hour	Includes 2-3 firefighters
Brush rig	\$175 per hour	Includes 2 firefighters
Fire Lock Boxes	\$190 surf mount; \$210 recess	
Fire Watch	\$100/hr	Owner given 45 min to have rep on site; otherwise hourly rate starts with 2 hour minimum applied
Flammable Fluids	\$184	per site - bulk
	\$106	gas stations dispensing
	\$45	miscellaneous
High Piled Storage	\$50	Over 500 square feet
Hood/grease duct cleaning	\$50	
Tanks - removal or installation	\$50 + 65% plan review	
Natural Resource Mgmt Burn Permit	\$30	1 to 5 acres
	\$50	Over 5 acres
Tents/Temp Membrane Structures	\$50	per Fire Code
Daycare/Foster - other State Inspec	\$50	
Repetitive False Alarms	\$350	More than 3 in calendar year
<i>LICENSES</i>		
Billiard & pool table	\$0	Annual fee

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Type	2021	Comments
Tobacco	\$225	per year
Tobacco 1st violation	\$100	
Tobacco 2nd violation	\$250	within a 24 month period
Tobacco 3rd or subsequent offense	\$400	within a 24 month period
Contractors- commercial	\$60	Cert of insurance & \$25,000 bond or copy of State
HVAC	\$60	Cert of insurance & \$25,000 bond or copy of State
Sign Installers	\$60	Cert of insurance & \$25,000 bond or copy of State
Home Occupations- first year	\$125	Need Permit from Zoning Administrator
Home Occupations- renewal	\$80	
Junk Dealer	\$1,000	\$2,000 bond
Plumber's License Verification Fee	\$10	
Mechanical amusement devices - per machine	\$0	Annual fee
Refuse hauler license - first vehicle	\$400	Cert. Of Insur.-liability & wkrs comp
Each additional vehicle	\$200	
Transient Merchant	\$80	per day
Transient Merchant - non profit	\$10	per day
Transient Merchant background check	\$15	per name
Excavator's License	\$125	\$5,000 bond; cert. of insur; per year; no additional ROW annual registration fee required

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Type	2021	Comments
<u>LIQUOR - INTOXICATING</u>		
Investigation Fee	In state: \$250 + \$50 per person requiring background up to \$500 Out State: \$5,000	Prorated to quarters - no refunds On initial application only
On Sale	\$3,000	Copy of liquor liability policy
Off Sale	\$150	Copy of liquor liability policy
Club On Sale < 200 members	\$300	Copy of liquor liability policy
201 - 500 members	\$500	Copy of liquor liability policy
501 - 1,000 members	\$650	Copy of liquor liability policy
1,001 - 2,000 members	\$800	Copy of liquor liability policy
2,001 - 4,000 members	\$1,000	Copy of liquor liability policy
4,001 - 6,000 members	\$2,000	Copy of liquor liability policy
6,001 + members	\$3,000	Copy of liquor liability policy
2 AM Closing	\$0	In combination w/base license
Temporary (clubs & non-profits)	\$20	Copy of liquor liability policy
Consumption & Display	\$300	Copy of liquor liability policy
Outdoor/Patio License	\$0	In combination w/base license & CUP
Sunday On Sale	\$200	Copy of liquor liability policy
<u>LIQUOR - WINE&BEER</u>		
On Sale - 3.2 Beer	\$150	Copy of liquor liability policy
Off Sale - 3.2 Beer	\$65	Copy of liquor liability policy
Temporary 3.2 On Sale - per day	\$20	Copy of liquor liability policy
On Sale - Wine License	\$200	Copy of liquor liability policy

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Type	2021	Comments
MAPS		
Base Map - large	\$25	
Base Map - 11 x 17	\$10	
Zoning Map - large	\$50	
Zoning Map - 11 x 17	\$10	
Land use plan map - large	\$50	
Land use plan map - 11 x 17	\$10	
Copy of any above on a CD	\$5	
PARKS/PAVILIONS - Rental Fees & Damage Deposits waived for Partner organizations under Agreement with the City; shelter rentals available May 1 thru Sept 30 unless otherwise noted		
North Side Park Shelter - resident	\$30	Rental form & liquor form (if applic.)
North Side Park Shelter - non resident	\$60	Rental form & liquor form (if applic.)
Northside Park Soccer Field	\$10	Per hour for reserved use
Lions Park Gazebo - resident	\$25	Per hour; Rental form & liquor form (if applic.)
Lions Park Gazebo - non resident	\$50	Per hour; Rental form & liquor form (if applic.)
Watab Creek Park Shelter - resident	\$75	Rental form & liquor form (if applic.)
Watab Creek Park Shelter - non resident	\$150	Rental form & liquor form (if applic.)
Val Smith Park Shelter - resident	\$75	Rental form & liquor form (if applic.)
Val Smith Park Shelter - non resident	\$150	Rental form & liquor form (if applic.)
Rental Admin Fee	\$25	Fee for cancelling or re-scheduling park shelter rental after making initial reservation; full rental forfeited if cancel or re-schedule within 14 days of scheduled rental date
Damage Deposit	\$100	required on all parks
POLICE		
Photocopies (first 100 pages)	\$.25/page	
Photocopies (after 100 pages)	\$.15/page	PLUS \$16/hour
Duplicate Permit Charge	\$5	
Fax Machine Usage	\$1 per page	
VHS copies	\$25	per copy
DVD/CD Copies	\$5	per copy
PBT Samples	\$10	
Fingerprinting	\$15	
Paper Service Fee	\$65	
Repetitive False Alarms - Police and Fire	\$85 for 2nd; \$160 for 3rd and subsequent	within 1 year period

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Impounded Vehicle Storage Fee		\$25	per day
Firearms storage fee		\$2/day	\$500 maximum
Prohibited Parking		\$25	Plus \$5 late fee if not paid w/in 7 days
Parking on Wrong Side of Street		\$25	Plus \$5 late fee if not paid w/in 7 days
Parking Violation - Fire Hydrant/Lane		\$25	Plus \$5 late fee if not paid w/in 7 days
Forfeiture processing administrative fee		\$65	
Winter Parking Violation		\$25	Plus \$5 late fee if not paid w/in 7 days
Parking Variance Permit		\$25	Parking variance for up to 14 days

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Type	2021	Comments
PUBLIC SAFETY		
Extraordinary events/demand on public services and/or intentional false alarms or arson response	Case by Case Basis	Charges to recipient of services for arson, intentional false alarms, or extended emergency response/response causing extraordinary costs to the City will be determined using the City's fee schedule rates for equipment and actual costs for personnel
SPECIAL EVENTS - WAIVED FOR SUMMERFEST & APPLE DUATHLON; Street barricade & block party permit fees are waived for National Night Out provided PD approves street closure plans and applicant picks up barricades from PW Dept.		
Special Event Permit/Block Party	\$20	Requires Council approval - add additional charges which may apply as itemized below
Special Event Services - licensed police officer	\$65/hour or actual cost on holidays	3 hour min
Special Event Services - reserve officer	\$20/hour	3 hour min; May be used in conjunction with licensed officer
Special Event Services - squad car	\$25 per squad	Per event - In addition to officer fees
Noise Exemption	\$50	
Private Parking Lot Utilization w/liquor	\$25	
Pyrotechnic Displays	See FD fees	
Street Closure- barricades	\$40	
No Parking Signs	\$25	Required for all road races
Parade/Race on Street	\$50	

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PUBLIC WORKS		
Dump truck (w/operator)	\$170	per hour; 1 hour minimum
Tractor (w/operator)	\$170	per hour; 1 hour minimum
Sweeper (w/operator)	\$180	per hour; 1 hour minimum
Wheel Loader (w/operator)	\$170	per hour; 1 hour minimum
Skid Loader (w/operator)	\$120	per hour; 1 hour minimum
Riding mower/snowblower (w/operator)	\$105	per hour; 1 hour minimum
Pickup Truck (w/operator)	\$105	per hour; 1 hour minimum
Jetter (w/operator)	\$180	per hour; 1 hour minimum
Vac machine (w/operator)	\$230	per hour; 1 hour minimum
Tree Spade (w/operator)	\$170	per hour; 1 hour minimum
Picnic Tables	\$50	Per hour, per City staff person; Only available in off season (Oct-March)
Additional Admin Fee	\$50	add to equip rental for turf ordinance
Additional Personnel Fee to increase above 1	\$50	per hour additional to all above
Street light/public infrastructure knock down/damage administrative fee	\$200	in addition to actual light replacement costs
Street sign knock down replacement fee	\$150	replacement fee
RENTAL DWELLINGS		
License fee - up to 2 Units	\$100	Reinstatement of revoked licenses require same fees regardless of time of year for reinstatement
License fee - Each addl unit above 2	\$55	
License fee - Each addl unit above 2 - crime free	\$15	
Additional Inspections (after initial and one re-inspection)	\$75	
Late fee - license renewal filed or paid after deadline	\$150 up to 2 units plus additional \$5 per unit above 2	Late fees are <u>in addition to</u> all base license fees
UTILITY SERVICE FEES		
Sanitary Sewer Service Rates:		
Base Fee	\$5.00	Bi-monthly base sewer fee
Service Charge		
Residential & churches, convents, elem & high schools, mobile homes, nursing homes & nursing apartments	\$5.50 per 100 cubic feet	Based upon bi-monthly water usage except months of June-Sept based upon winter water use per City ordinance
Residential	\$55	Bi-monthly flat sewer rate where un-metered, and frozen meters

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Commercial	\$5.50 per 100 cubic feet	Volume calculated as 100% of the current bi-monthly water usage
Large industrial - Dezurik, Verso, Grede	\$5.50 per 100 cubic feet	Volume calculated at 100% of sewage discharge into system
Excess Sewer Strength beyond domestic strength Sewer Availability Charge (SAC)	actual \$3,075	per charge from treating agency per unit; see minimums below;- year end permits & plan review must be paid w/in 30 days of permit approval to lock rates

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Type	2021	Comments
Water Service Rates:		
Base Fee	\$5.00	Bi-monthly base water fee
Service Charge	\$3.00 per 100 cubic feet	
Construction water turn-on fee	\$20	
Delinquent payment fee	\$10 or 10%	of past-due balance: higher of the two Charged if property red tagged for late payment - in addition to initial delinquent payment fee of \$10 or 10%
Red Tag fee	\$10	
Water turn on after shut-off for non-payment	\$50	
Water turn on after shut-off for non-payment: after hours	\$70	
Requested water turn-on/off	\$15	
Requested water turn-on/off: after hours	\$50/hour	Two hour minimum charge
Water tap in	\$175	
Water Availability Charge (WAC)	\$3,821	per unit; see minimums below; plus State sales tax; year end permits & plan review must be paid w/in 30 days of permit approval to lock rates
Water Meter Charge	actual cost of meter	For initial meter installation or for replacement meter replaced prematurely because of damage or Owner preference
Alternate Meter System Reading Fee	\$50 install and \$25 per billing cycle thereafter	For any new meter not able to be remotely read due to Owner preference
Meter Access Charge/Non-Compliance Fee	\$25	Charged monthly until City can access meter
Unauthorized hydrant access	\$500	
Hydrant Permit	\$30	
Safe Water Act	\$1.62	State fee pass thru - was annual and will be bi- monthly charge beginning Jan/Feb 2020 cycle
Storm Sewer Utility Rates:		
Storm Utility - Single Family Res	\$14.50	4 units or less; per account per billing
Storm Utility - Commercial/Multi/Other	\$37.00	5 or more resid/all C/I; per account per bi-monthly billing

Exhibit A
Sample Trunk Charge Calculations

**CITY OF SARTELL
Fee Schedule**

Type	2021	Comments
<u>Sample Parcel:</u>		
Total Parcel Area		
Dedicated Right of Way		
Delineated Wetlands		
Existing Water Body easement (ditch, pond, etc.)		
<u>Trunk Sanitary Sewer Charges:</u>		
20.0 AC x \$ Current Rate = Trunk Sanitary Sewer Charge*		
<u>Trunk Water Main Charges:</u>		
20.0 AC x \$ Current Rate = Trunk Water Main Charge*		
<u>Trunk Storm Sewer Charges:</u>		
(20.0 AC – 4.0 AC – 1.5 AC – 0.50 AC) x \$ Current Rate = Trunk Storm Sewer Charge*		

*If over-sizing of the lateral utility lines is required of the Developer, those costs are deducted from the trunk charges due. Estimated costs of over-sizing will be based upon the current project cost estimate, or by a reasonable estimate of the City Engineer.