



 125 Pinecone Road North
Sartell, MN 56377

 Phone (320) 253-2171

 Fax (320) 253-3337

 www.sartellmn.com

Park Shelter Rentals

Fees 2021

North Side Park Shelter – \$30 resident
North Side Park Shelter – \$60 non-resident
Northside Park Soccer Field - \$10/hour
Lions Park Gazebo – \$25/hour resident
Lions Park Gazebo – \$50/hour non-resident
Watab Creek Park Shelter – \$75 resident
Watab Creek Park Shelter – \$150 non-resident
Val Smith Park Shelter – \$75 resident
Val Smith Park Shelter – \$150 non-resident
Rental Admin Fee - \$25
Damage Deposit - \$100

Booking

You **MUST** request a park shelter rental through Community Pass. Please follow the link to login or set up an account. You are required to have a credit card.

<https://register.communitypass.net/reg/login.cfm?cuBOCvrT0p4trnasCJNBkrfRqB5eBcM1ugTdgJwcwqnc3YUEwtm0ub%2F%2FJA%3D%3D>

Rules and Regulations

- Park hours are from 7:00 AM to 11:00 PM. Park shelter rentals are available from 8 AM –11 PM.
- The rental fee must be paid at the time this application is submitted in order to guarantee the reservation. The damage deposit is due when the shelter keys are picked up.
- Rental agreement applies to park shelter only. All other facilities are open to the public.
- Two weeks cancellation notice is required in order to receive a refund on the park shelter rental fee **minus an administrative fee**. Otherwise, the entire fee will be forfeited for the park shelter rental.
- Fires must be contained in grills or fireplaces.
- No camping is allowed.
- All motor vehicles must be parked in designated parking areas.



 125 Pinecone Road North
Sartell, MN 56377

 Phone (320) 253-2171

 Fax (320) 253-3337

 www.sartellmn.com

YOU ARE RENTING THE PARK FOR THE DAY OF RENTAL ONLY – YOU ARE NOT ALLOWED TO ENTER THE SHELTER EARLY TO SETUP OR KEEP YOUR THINGS IN THE SHELTER AT ANY TIME OTHER THAN YOUR RESERVED RENTAL DATE.

- The use of weapons is prohibited in parks, including the discharge of any air rifle, sling shot, bow and arrow, gun, pistol or firearm of any description.
- The speed limit in the parks is 5 m.p.h.
- No swimming is allowed in the Watab River that is accessed from Watab Creek Park.

Park Rules and Regulations (continued from pg. 1)

- All facilities must be locked upon your leaving and all equipment returned and locked up.
- All litter and refuse must be disposed of in proper containers. Key will open padlock on dumpster.
- The building being rented must be swept with broom, hosed out if necessary and garbage put in refuse containers. Broom, hose and garbage containers are provided.
- Park shelter keys must be picked up at the Sartell Community Center: 850 19th St. S. Sartell MN 56377 between 7:00 AM - 4:30 PM weekdays or the Friday prior to your rental if you have the shelter rented on a weekend. The keys must be returned by 4:30 PM the next business day following your rental, unless other arrangements are made.
- The park department inspects the shelter and grounds after each rental. If nothing has been damaged, the \$100 damage deposit will be credited to the credit card on file within five business days after your rental or after the park department has inspected the property to ensure compliance with these park rules and after any necessary deductions have been made from the deposit for missing or damaged items.

Park Shelter/Bathrooms

Plug-ins for small appliances are inside the shelters at Val Smith and Watab Shelters. Clean-up and extra paper supplies can be found in the shelter. Also, extra water hook-ups are available nearby these same areas.