



How to create a MyGov Account

Beginning in 2021, The City of Sartell has partnered with MyGov for issuing permits. In order to obtain ANY permit, you will need to make an account in MyGov.

CLICK ON THIS LINK: <https://web.mygov.us/oac/collaborators/registration>

COMPOST SITE- Once you have **validated** your email address

- **Login** with your account information you just created.
- Under the City of Sartell Agency **click** on the green box that says **"Get Started"**
- **Click on the green box** in the upper left-hand corner that says **"Make New Request"** and select **"Compost Site"**.
- Select whether you are a resident within the City of Sartell City limits, resident of St. Cloud or LeSauk Township, or if you are adding on another vehicle to an existing permit.
- Once you have inserted your address, vehicle make/color/license plate #, and payment information, click **"Request Project"** and the City will receive your request.
- You will automatically receive a receipt for payment via email. **THIS IS ALSO YOUR TEMPORARY PERMIT.** Please keep this proof of purchase by printing or save the email on your phone to show the compost site attendant if you plan on using the compost site within 72 hours of purchasing your permit.
- Within 72 hours you will receive an email that contains your actual permit. This is what you should print off and keep in your car or keep a photo on your phone, to show the attendant at the compost site moving forward. **THIS IS YOUR OFFICIAL PERMIT.** There will be no compost site stickers issued beginning in 2021.

