

BUILDING PERMIT APPLICATION

Residential, Commercial and Multi-Family Remodeling Projects

CITY OF SARTELL

125 Pinecone Road N • Sartell, MN 56377
(320) 258-7317 • Fax (320) 253-3337

Permit # _____ Date _____

Owner _____

Phone # (H) _____ (W) _____

Cell _____ E-mail _____

Site Address _____

Plat _____

Tax Parcel # _____ Lot _____ Block _____

County: Stearns _____ Benton _____

Estimated Construction Valuation: _____

FEES	
Permit Valuation:	_____
Permit Fee:	_____
Plan Review Fee:	_____
Land Dist. Fee:	_____
State Surcharge:	_____
Wac Fee:	_____
Sac Fee:	_____
Sac Surcharge:	_____
Contractor's Lic:	_____
Penalty:	_____
Total Fee:	_____
Fee Pd. Check #:	_____

Type of Occupancy: Residential _____ Commercial _____ Industrial _____ Other _____

Building Construction: New _____ Remodel _____ Addition _____ Demo _____

Building Move _____ Manufactured Home Installation _____ Lower Level Finish _____ Storage Shed _____

Deck _____ Porch _____ Detached Garage _____ Attached Garage _____ Garage Addition _____

Siding _____ Roofing _____ Windows _____ Doors _____

Foundation Drainage System _____ In-Ground Pool _____ Above Ground Pool _____

Masonry Wood Burning Fireplace _____ Other _____

Bldg. Structure Setbacks: Front _____ Rear _____ Side 1 _____ Side 2 _____

Bldg. Description: Height _____ Width _____ Length _____ # Stories _____

*Note: For the construction of new buildings, the applicant is responsible for establishing the final grade to maintain positive drainage away from the building foundation.

Architect/Engineer/Designer _____ Phone _____

Builder _____ License # _____ Phone _____

Fire Suppression/Detection _____ Phone _____

Electrician _____ Phone _____

HVAC _____ Phone _____

Plumber _____ Phone _____

Items filed with Application: Plans _____ Specs _____ Survey _____ Site Plan _____

Notes: _____

The undersigned hereby makes application for a permit for the work herein specified, agreeing to do all such work in strict accordance with all applicable codes and ordinances and hereby declares that all the facts and representation stated in this application are true and correct and that the property owner has accepted these materials and equipment. Upon approval of submitted plans, the plan review fee is required to be paid.

Applicant (Print Name) _____ Code Official _____ Date _____

Signature _____ Company _____ City Clerk _____