



 125 Pinecone Road North
 Sartell, MN 56377
 Phone (320) 253-2171
 Fax (320) 253-3337
 www.sartellmn.com

ELECTION JUDGE APPLICATION

If you are interested in serving in the upcoming election(s), please complete this application in full

The City of Sartell is recruiting qualified individuals to serve as Election Judges for the 2022 Special, Primary and General Elections. You have previously served or have expressed an interest in helping the community by serving as an Election Judge. If you are still interested, please complete and return this form. If you no longer wish to serve, please fill in your name, check the last box in the "other information" section and return.

Note: In the event you are selected to serve as an Election Judge, you will be required to attend a training class regarding the legal procedures, duties, and responsibilities of being a judge. If appointed, official notification will be sent to you.

The City of Sartell is an Affirmative Action Employer.

It is our policy to provide equal employment opportunities to all. The City of Sartell does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, status with regard to public assistance, or membership or activity in a local commission. Individuals are evaluated and selected on the basis of merit.

Name of applicant:																								
Applicant Address:		City	State	Zip																				
Applicant Phone #:		Applicant Email Address:																						
Party Affiliation (In alphabetic order (Check one)):																								
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20px;"></td><td>Major Parties:</td></tr> <tr><td><input type="checkbox"/></td><td>DFL Party</td></tr> <tr><td><input type="checkbox"/></td><td>Grassroots – Legalize Cannabis Party</td></tr> <tr><td><input type="checkbox"/></td><td>Legal Marijuana Now Party</td></tr> <tr><td><input type="checkbox"/></td><td>Republican Party</td></tr> <tr style="background-color: #cccccc;"><td><input type="checkbox"/></td><td>Not Affiliated</td></tr> <tr><td colspan="2">Minor Parties:</td></tr> <tr><td><input type="checkbox"/></td><td>Green Party of MN</td></tr> <tr><td><input type="checkbox"/></td><td>Independence Party of MN</td></tr> <tr><td><input type="checkbox"/></td><td>Libertarian Party of MN</td></tr> </table>				Major Parties:	<input type="checkbox"/>	DFL Party	<input type="checkbox"/>	Grassroots – Legalize Cannabis Party	<input type="checkbox"/>	Legal Marijuana Now Party	<input type="checkbox"/>	Republican Party	<input type="checkbox"/>	Not Affiliated	Minor Parties:		<input type="checkbox"/>	Green Party of MN	<input type="checkbox"/>	Independence Party of MN	<input type="checkbox"/>	Libertarian Party of MN
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Election dates I am interested in working:																								
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Are you 18 years of age or older & a U.S. Citizen?		YES	NO																					
Do you read, write & Speak English?		YES	NO																					
Are you a candidate for or do you currently hold public or political party office?		YES	NO																					
Are you a relative of any candidate for any of the offices on the ballot?		YES	NO																					
If yes, state their name and relationship																								



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Do you have a relative who is also applying to be an Election Judge at this time? YES NO

If yes, state their name and relationship

Check all that apply about yourself:	<input type="checkbox"/>	Able to communicate clearly
	<input type="checkbox"/>	Detailed oriented
	<input type="checkbox"/>	Good math skills
	<input type="checkbox"/>	Impartial and fair
	<input type="checkbox"/>	Comfortable with serving a diverse population
	<input type="checkbox"/>	Able to function calmly and professionally in stressful situations
	<input type="checkbox"/>	Fluent in a second language(s) – List language(s) below:

OTHER INFORMATION

Do you have the physical capacity of working a 16-hour day? YES NO

Are you able to work in any precinct? YES NO

If no, which precinct or polling location do you prefer to work in?

Are you interested in serving as a Head Judge? YES NO

Are you interested in serving as a Health Care Facility Judge? YES NO

Please remove my name from your list, I am NO longer available to serve.

Please read the following carefully and sign this application if you agree to the following:

To ensure fair and honest election results, if selected to serve as an election judge, I will adhere to the following:

- I will arrive at my assigned polling place at the assigned time and remain until my assigned time or excused by the Head Judge.
- I agree to be courteous, respectful and to assist all voters regardless of national origin, physical challenge or efficiency in the English language.
- I agree to read and study the Polling Place Training Manual and any additional information. I will attend the Election Judge Training so that I am prepared to fulfill my assigned responsibilities to conduct the election according to federal, state and local election laws and policies.
- I understand that we are responsible for the security of election equipment and supplies and I will handle and monitor all such equipment and supplies exactly as instructed.
- I agree to complete all documentation required by federal, state and local election laws for my assigned position's responsibilities as accurately and completely as possible.
- I agree to report immediately to the Head Judge any malfunction or possible tampering of voting equipment, unusual or suspicious behavior occurring in the polling room or any other event or occurrence that may threaten the accurate gathering or sanctity of the vote.
- I will refrain from making personal and political opinion comments while serving as an election judge.
- I certify that all information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested data may disqualify me from further consideration as an election judge or result in dismissal, if discovered at a later date.
- I authorize the City of Sartell to verify the information I have provided in this application.

Signature _____ Date: _____





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Election Judge Tennesen Warning

Pursuant to the Minnesota Government Data Practices Act, you have the right to know:

A. The Purpose and intended use of the information collected

1. The information we collect about you is classified by law as either public (anyone can see the information), private (only you can see the information), or confidential (you cannot see the information).
2. The purpose and intended use of this is to aid the City of Sartell, as the election administrator, in determining your qualifications to serve as an election judge.
3. The information will also be used in deciding whether you will be offered a position as election judge and if so, where you will be assigned.

B. May you refuse or are legally required to supply the information we ask for? What are the consequences of you supplying or refusing to supply the information?

1. You have the right to refuse to supply the information requested and there is no legal requirement that you provide the information requested.
2. If you supply the information requested, it will aid the city in deciding whether you meet the essential qualifications.
3. If you refuse to supply the information requested, your questionnaire will not be complete and, as such, may disqualify you.

C. Who has access to the private and confidential information we collect about you?

1. Individuals in the Administration Office of the City of Sartell and, if appointed, the Head Judge of the polling place you are assigned to.
2. Individuals or agencies for which a state statute, federal law, or the State Commission of Administration authorizes a new use or sharing of the information after you have been given this notice.

Unless otherwise authorized by state statute or federal law, government agencies with whom we share private or confidential information may also treat the information they receive as private or confidential.

Signature:

Date: